



## A2-5B BOARD EVALUATION

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The annual Board evaluation is an important process for the ongoing effectiveness of the Board. Your feedback is used to identify areas for Board development and opportunities to improve the effectiveness of the Board in fulfilling its responsibilities.

Please indicate on the scale provided your agreement or disagreement with the following statements (e.g. circle “4” if you strongly agree with a statement, and “1” if you strongly disagree).

### SCALE

Strongly Disagree	Disagree	Agree	Strongly Agree	No Opinion
1	2	3	4	5

<b>GOVERNANCE, MISSION AND STRATEGIC DIRECTION</b>						
1.	The Board as a whole has a clear understanding of its roles and responsibilities.	1	2	3	4	5
2.	There are clear terms of reference for the Board, Directors and Committees.	1	2	3	4	5
3.	Board members regularly review key board functions and committee terms of reference to ensure roles and tasks are achieved and relevant.	1	2	3	4	5
4.	The Board calendar is effective in managing the work of the Board.	1	2	3	4	5
5.	Board members regularly review guidelines regarding conflict of interest.	1	2	3	4	5
6.	The Board ensures that policies & practices are in place for effective management.	1	2	3	4	5



7.	The Board has an adequate understanding of the Society's mission & philosophy.	1	2	3	4	5
8.	The Board has appropriate input into the strategic plan for the Society.					
9.	The Board regularly reviews progress in achieving goals established in the strategic plan.	1	2	3	4	5
<b>BOARD COMPOSITION AND RECRUITMENT</b>						
10.	The Board has an appropriate mix of community connections, diversity, skills & experience.	1	2	3	4	5
11.	The Board strategically recruits new Board members to fill needs and priorities.	1	2	3	4	5
12.	Orientation of new Board members is sufficient to feel comfortable in their role.	1	2	3	4	5
13.	Board members feel appreciated and recognized for their volunteer contributions and accomplishments.	1	2	3	4	5
<b>FINANCIAL MANAGEMENT AND RESOURCE DEVELOPMENT</b>						
14.	The process for developing and approving the annual budget is satisfactory.	1	2	3	4	5
15.	The Board as a whole has an adequate understanding of the financial position of the organization.	1	2	3	4	5
16.	The Board receives appropriate financial information on a timely basis to enable it to effectively monitor the Society's performance.	1	2	3	4	5
17.	The Board reviews all identified risks facing the Society and ensures that all reasonable steps have been taken to manage these risks.	1	2	3	4	5



18.	The Board ensures that all compliance reporting (CRA, Societies Act, etc.) is done as required by legislation.	1	2	3	4	5
<b>BOARD MEETINGS</b>						
19.	Meetings of the Board are organized in terms of number, timing and location.	1	2	3	4	5
20.	Board members receive materials in sufficient time and detail to permit members to effectively consider issues to be dealt with at meetings.	1	2	3	4	5
21.	Time at Board meetings is used effectively.	1	2	3	4	5
22.	Board discussions are focused, open, and candid, members listen to and consider each other's comments.	1	2	3	4	5
23.	Board discussions reach closure.	1	2	3	4	5
24.	The boardroom atmosphere encourages participation and critical thinking.	1	2	3	4	5
25.	There is sufficient opportunity for in camera time at Board meetings.	1	2	3	4	5
26.	Board members respect the confidential nature of Board deliberations and maintain privacy regarding issues and information discussed in meetings.	1	2	3	4	5
<b>BOARD EFFECTIVENESS</b>						
27.	The Board addresses the real issues facing the organization.	1	2	3	4	5
28.	Board members strive to represent current priorities & issues of the Society's stakeholders.	1	2	3	4	5
29.	Board members deal fairly and appropriately with other Board members, management and staff.	1	2	3	4	5



30.	The Board works with the CEO to do his/her job within a mutually understood framework.	1	2	3	4	5
31.	The Board monitors and evaluates the CEO's performance on a regular basis.	1	2	3	4	5
32.	The Board ensures that there is an appropriate succession and development plan for senior management.	1	2	3	4	5
33.	The Board is functioning to its full potential.	1	2	3	4	5
<b>COMMITTEE PERFORMANCE</b>						
34.	The current committee structure is effective (sharing responsibilities, workload, getting work done).	1	2	3	4	5
<b>COMMITTEE NAME:</b>						
35.	This committee is effective.	1	2	3	4	5
36.	The mandate of the committee continues to be appropriate.	1	2	3	4	5
37.	This committee confronts the real issues.	1	2	3	4	5
38.	This committee's composition is appropriate.	1	2	3	4	5
39.	This committee has sufficient resources to fulfill its mandate.	1	2	3	4	5
<b>COMMITTEE NAME:</b>						
40.	This committee is effective.	1	2	3	4	5
41.	The mandate of the committee continues to be appropriate.	1	2	3	4	5
42.	This committee confronts the real issues.	1	2	3	4	5
43.	This committee's composition is appropriate.	1	2	3	4	5
44.	This committee has sufficient resources to fulfill its mandate.	1	2	3	4	5



<b>COMMITTEE NAME:</b>					
45. This committee is effective.	1	2	3	4	5
46. The mandate of the committee continues to be appropriate.	1	2	3	4	5
47. This committee confronts the real issues.	1	2	3	4	5
48. This committee's composition is appropriate.	1	2	3	4	5
49. This committee has sufficient resources to fulfill its mandate.	1	2	3	4	5
<b>COMMITTEE NAME:</b>					
50. This committee is effective.	1	2	3	4	5
51. The mandate of the committee continues to be appropriate.	1	2	3	4	5
52. This committee confronts the real issues.	1	2	3	4	5
53. This committee's composition is appropriate.	1	2	3	4	5
54. This committee has sufficient resources to fulfill its mandate.	1	2	3	4	5
<b>GENERAL INFORMATION</b>					
55. Please indicate how many years you have been on the Board.					

<p>Comments about Board challenges and/or suggestions for improvement?</p> <hr/> <hr/> <hr/> <hr/>
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## INDIVIDUAL EVALUATION

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### SCALE

Strongly Disagree	Disagree	Agree	Strongly Agree	No Opinion
1	2	3	4	5

1. My skills and talents are well used on the Board.	1	2	3	4	5
2. My knowledge of the Society is sufficient to enable me to serve effectively as a Board member.	1	2	3	4	5
3. I have an accurate understanding of my accountabilities as a Board member.	1	2	3	4	5
4. I regularly attend Board Meetings.	1	2	3	4	5
5. I am satisfied with my input in policy development and decision making.	1	2	3	4	5
6. I regularly participate on Board Committees.	1	2	3	4	5
7. I actively represent the Society in the community.	1	2	3	4	5
8. I act in the best interest of the Society with integrity and use my ability, experience and influence constructively.	1	2	3	4	5
9. I have found my Board membership to be rewarding and	1	2	3	4	5



satisfying.					
10. Is there anything we could do to help you enhance your participation as a Board member? Please explain.					
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Date: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_