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F1-13 TAX REPORTING

The Foundation must comply with Canada Revenue Agency's charity reporting requirements, including filing a Registered Charity Information Return to Canada Revenue Agency no later than 6 months after our fiscal year-end.

PROCEDURES

The Treasurer will:

- (a) Complete and file a copy of Form F3010, Registered Charity Information Return, including required attachments no later than 6 months after our fiscal year-end. CRA publishes a guide titled "Completing the Registered Charity Information Return" to assist; and
- (b) Gather the necessary information to prepare the return including the year-end financial statements and information on our directors.